



2025 COMPANY PROFILE

MY LAW ASSOCIATES



Office 612, 6th Floor, Eden Heights,
Jail Road, Lahore

EXECUTIVE SUMMARY

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OVERVIEW

My Law Associates was established in 2010, and now with 2 partners and more than 25 professional staff, is one of the quality services providing firm in Pakistan.

Our diverse range of qualified professionals includes Professionals, Cost and management Accountants, Fellow Public Accountants, Law Graduate and Commerce Graduate.

We have substantial individual and collective experience of serving clients in all major areas of our practice encompassing assurance, tax and legal, and financial advisory services comprising transaction services and corporate finance.

Our industry focus has enabled us to develop in-depth knowledge of our clients' businesses and to provide them with an informed perspective on the issues they face. It is a strategy that runs across the full range of our core services and is underpinned by our global and regional strength.

We work with government institutions, national market leaders and other highly respected organizations in key sectors of the Pakistan economy which include construction, Steel Sector, chemicals, electrical & Electronics, Plastic Industry, Medical & Dental Equipment's & Items, Engineering & Allied Industry, confectioners, LED and Bulb Manufacturers, charitable institutions, NGO's, trusts, LPG Gases, Manufacturing & Trading Sectors etc.

COMPANY MEMBERS



Mr. Faisal Mehmood

Qualified Fellow Public Accountant (FPA) from the Institute of Pakistan Institute of Public Finance Accountants of Pakistan in July 2008 further having qualified MBA in Finance along with CA Inter from the Institute of Chartered Accountant in 2010 and Law Graduate. Having diversified experience for 17 Years in Audit & Accounts, Secretarial Practice & Consultancy work and Sales Tax & Income Tax Planning.

Guided by strong ethical principles and a dedication to excellence, we strive to create lasting relationships with our clients through transparent communication, strategic insight, and effective advocacy. Our goal is not only to achieve favorable legal outcomes but also to contribute positively to the communities we represent.

MEMBERS



Mr. Muhammad
Aleem Malik

Having the diversified experience of about 17 years in multiple sectors / industries and having the following professional qualifications:

CA (European Institute of Chartered Accountancy)
ACCA (Association of Certified Chartered Accountants)
CA-Inter (Institute of Chartered Accountants of Pakistan)
ICAEW- Partial (Institute of Chartered Accountants of England and Wales)
CAT (Association of Certified Chartered Accountants)



Mr. Mohsin
Shafqat

Mr. Mohsin Shafqat, having the diversified experience of about 15 years and having the professional qualification of CA (Inter).

Our aim is to deliver services and assistance to our clients that are focused, timely and result oriented. We believe that client's success is our success.



MISSION

Continuous improvement in implementing standards and anticipating and fulfilling clients' expectations.

VALUES



Professional Excellence

We strive to be thorough and professional.



Trust

We earn trust by being honest, transparent, and consistent in our actions.



Innovative

We are committed to continuously develop skills, methods and practices to maintain the highest standard of professional expertise.



Teamwork

We support, respect, and value each other's strengths to achieve common goals and drive collective success.



Sustainability

Committing to environmental and social responsibility.



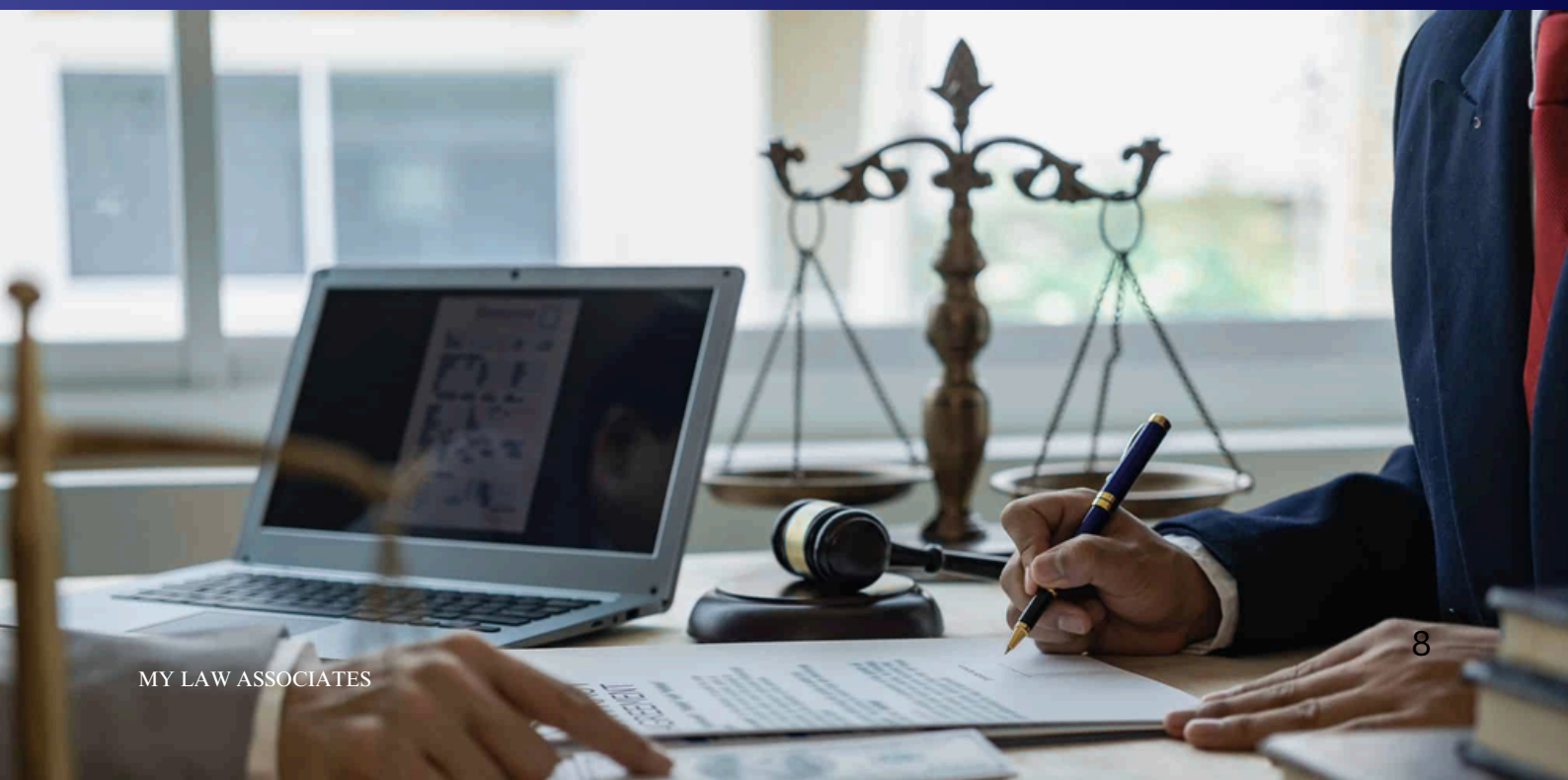
Integrity

We are independent and objective and respect the confidentiality of information acquired in our work

OUR SERVICES

We are one of the leading service providers of assurance, tax and legal, consulting and financial advisory services in Pakistan. We respond to clients' complex business challenges with quality service across industry sectors and national boundaries. Our assurance services include the financial statements audit, information risk management and management assurance services. The firm acts as auditors to numerous prestigious organizations in Pakistan, a list of which can be provided on request. The firm is also helping various clients in their internal audit function either through co-sourcing or complete outsourcing of the entire internal audit function.

The focus of risk-based audit approach is not just limited to the financial statements but extends to the business processes and risks and their potential effects on the financial statements subject to audit. In order to achieve this objective focus is required on understanding the factors that influence the operations of a business. A wide range of assurance services, with the primary focus on the objective of assurance on the reliability and relevance of financial information and a host of non-financial aspects, data, processes, operations and procedures and on the effectiveness and efficiency of controls, enable organizations remain financially healthy.



MAINLY COMPRISES



- Statutory annual audit
- Specific scope assurance services
- Review and compilation of engagements
- Regulatory audit and regulatory compliance review;
- Portfolio audit;
- Share transfer audit; and
- Value Added Audits in terms of management reports and advice on improving systems and controls.

ENSURING INTERNAL CONTROL

Internal audit focuses on managing business risks, improving business processes and efficiency and provide assurance on the validity of business information. The scope and extent of internal audit and system control review is usually client-specific and is, therefore, rightly viewed by clients essentially as a value-added assignment. The underlying focus is on identification of the specific needs and risks of an enterprise and accordingly examining internal control framework not only to mitigate but also to manage a whole range of risks.

Internal audit assesses governance, compliance, and operational efficiency, ensuring resources are used effectively. It also conducts special reviews and provides advisory insights, strengthening controls and supporting sustainable organizational growth.

Internal audit services provided interalia include:

Outsourcing internal audit

allows broader, more effective risk coverage without increasing allocation of additional company resources. This is achieved by using business process analysis based audit methodology and tools, which assesses the adequacy and effectiveness of internal controls of an enterprise, while maintaining a focus on the business risks associated with the industry and environment in which the enterprise operates.

Strategic teaming

uses business process analysis to develop an enterprise-wide risk assessment that aligns internal audit with the company's strategic objectives and is focused on the company's key risks.

Risk Assessment

seeks to strengthen existing internal audit teams of companies with specialized audit resources, including IT auditors, to perform certain areas of the internal audit plans. This enables companies to supplement risk coverage and achieve comprehensive internal audit of all key business areas. IT Audits are an essential component of risk management as information systems are central to all key business processes in organizations. Internal audit therefore evaluates and monitors the controls over the IT environment and processes of any business.

Operational Performance Solutions

are industry specific tools that review high impact processes to improve coverage of key business risks and recommend process improvement and operational performance ideas.

SYSTEM DESIGNING & IMPLEMENTATION

Analyzing and designing of systems o Implementation of the accounting & management information systems o Provide consultancy on hardware, software and problem resolution through information technology



System Audit

INTERNAL AUDITING:

The rising volume of every business had necessitated establishment of efficient internal control mechanism to effectively monitor operations of the organization and since it was impossible for large organizations to effectively monitor all aspects of their internal control systems, need was felt to outsource this function – Internal Audit - to some independent group to be able to act on behalf of management; setting up, maintaining and improving internal controls systems are the main function of the internal auditor.

AUDIT OBJECTIVES

The main objective of internal audit is to confirm the efficiency and effectiveness of operation and their contribution to the achievement of organizational goals. Internal audit also acts as a control mechanism for management to:

- o Ensure adequate internal control
- o Review the reliability of records
- o Prevent and detect fraud
- o Carry out any statutory duties (if applicable)
- o Monitor the reporting procedures; and
- o Provide advice on how to improve organization performance.

We have been performing our duties as internal auditors for our various clients where our roles and responsibilities had usually been as under:



Systems reviews: that are part of an ongoing internal auditor program (for example, the accounts receivable system)

Special investigation: investigated by management (for example, items of inventory found to be missing after a stock check). Internal audit would carry out an investigation and report the findings with recommendations to management

Consultancy: (for example: when a new ERP system is being introduced they ensure that the necessary controls are in place) Efficiency: / cost effectiveness audits of different areas within an organization

Audit Methodology Audit methodology is a set of documented audit procedures designed to achieve planned audit objectives. The audit strategy is the audit methodology, which is a set of documented audit procedures designed to achieve planned audit objectives. Its Components are a statement of scope, a statement of audit objectives and a statement of work programs.



CORPORATE TAXATION

Our range of services in the area of corporate taxation includes:

- Advisory services including determination of income and changeability of tax, exemptions, and withholding tax matters
- Compliance services relating to corporate taxation
- Representations before field tax authorities
- Representations before the Federal Board of Revenue
- Representations in appeals
- Representing various organizations at different forums



Taxation of income has a significant bearing on returns to investors and any ill-informed decision may affect the ultimate tax burden. Compliance with various regulatory provisions of tax laws is another area that is time-consuming and cumbersome. Keeping abreast of the developments in tax laws and evaluating their impact can result in significant economic benefit. Timely compliance with regulations not only requires additional manpower, some times at much higher cost, but also may affect the other activities of the organization. To satisfy the needs of our clients, we provide full range of services, either advice or compliance assistance, to suit any business enterprise.



PERSONAL TAX COMPLIANCE AND REPORTING

Preparation and assistance in filing annual and periodical tax returns with the tax authorities

- o Assistance in managing employers' withholding tax obligations and periodical returns compliance
- o Managing post-return correspondence and representation before assessment and appellate authorities
- o Expatriate Executive remuneration tax services
- o Entrance and exit interviews of expatriates for tax compliance responsibilities
- o Exit tax clearance for expatriate tax payers
- o Tax-efficient personal planning and investment opportunities specially for high networth individuals and families



PERSONAL TAX PLANNING

- o Tax planning for individuals, families and estates, trusts and corporate bodies for optimizing benefits in respect of income, wealth, property and capital value taxation
- o Tax planning for executive compensation package and fringe benefits
- o Strategies for reaping benefits of capital gain
- o Planning tax effects of stock options and share incentive schemes
- o Employee Retirement benefit schemes for tax-benefit optimization
- o Provisioning and planning for retirement
- o Setting up of provident funds, gratuity and pension schemes, both, funded and unfunded—planning, legal documentation and regulatory recognition for tax purposes
- o Articulating use of trust for maximizing tax benefits
- o Recommending pension, health, life and group insurance schemes
- o Planning tax effects of overseas assignments
- o Succession and estate planning



Tax due Diligence Reviews

- This service provides assurance to corporate managements, prospective investors and strategic buyers that all significant aspects of taxation are duly
- Complied with and that open assessments and cases in appeal do not carry unpredictable tax exposure or any significant tax contingencies, not anticipated

SALES TAX



All the indirect taxes, GST, which is a modified form of Value Added Tax (VAT) in Pakistan, occupies a conspicuous significance in the current regime of public finance and taxation. In Pakistan, since recent years, increasing number of goods and services are being brought within the ambit of the GST regime.

Although in its nascent stage, the law governing GST is not only becoming far reaching but also highly complex, both from the standpoint of compliance as also from the perspective of planning to manage the effects of the levy on pricing decisions and distribution structure and indeed on the "bottomline".

It is, therefore, reasonable to expect a high level of focused enforcement by the tax authorities. By the same token, business enterprises need to address the issue not only in a timely manner but also by availing competent level of specialization, professional expertise and experience to avail and optimize benefits as also to shelter against potential punitive action in the event of significant default.

TAX TAX TAX
SALES

Applying for and obtaining GST registration and carrying out related formalities

Planning for benefit optimization and counseling for structuring of business operations, transactions, pricing structures, distribution network, procurement channels and incentive and discount policies.

- o Counseling and advise on GST issues on a continuing basis
- o Preparation and assistance in the preparation and filing of periodical GST returns and coordination in the management of GST payment
- o Advices and assistance in pursuing claim for adjustment of input and output taxes
- o Representation before GST assessment and appellate authorities on contentious GST issues and dispute resolution
- o Pursue and assist in following up GST exemption(s) and refund issue
- o Representation to the Central Board of Revenue and Tariff Commission for removing fiscal anomalies and procuring ruling on contentious and obscure GST and related issues



Other Indirect Tax Services

Planning, counseling and guidance on excise duties

- o General insight for business planning and compliance with Customs Law and Regulations
- o Representation to indirect taxation authorities for compliance and settlement of tax obligations

CORPORATE COMPLIANCE AND REPORTING

From the inception of a corporate entity and through its various phases of operations and growth, companies need to be cognizant of statutory corporate formalities for compliance and reporting from time to time. Companies also need professional consultation on various intricate issues of corporate law interpretation and its application in a variety of facts and circumstances in order to choose the most preferred and legally acceptable course of action.

While companies not having in-house secretarial and corporate affairs handling capability invariably need external professional support on a total or partial outsourcing basis, even those having full time company secretary and legal department often need prompt and competent professional advices, assistance, know how and assurance to enable them for full and timely compliance of a maze of intricate and time consuming procedural formalities and resolution of complex aspects of interpretation to avoid wrong decisions and hence potential threat of punitive action.

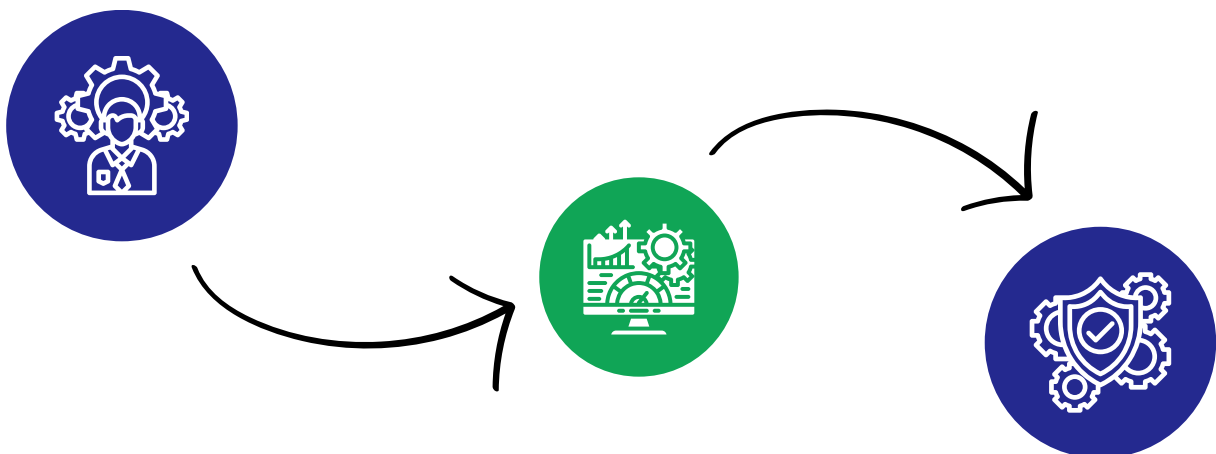


The services and assistance required for compliance and filing of Reports/Returns in this area cover a wide range of corporate laws principally the following:

- o Company Law
- o Securities and Exchange Law
- o Monopoly and Restrictive Trade Practices Law
- o Banking Law and Prudential Regulations
- o Modaraba Law
- o Insurance Law
- o Investment Advisors Regulations
- o Zakat and Ushr Law



Services catering to these objectives include regular maintenance of statutory records, drafting of minutes of meeting, assistance in election of directors, appointment and renewal of CEO, registration of mortgages and charges, allotment of shares and issue of share certificates, additions in or alteration to Memorandum and Articles of Association, change of company's name, changes in the composition of the board of directors, matters related to statutory, annual and extra ordinary general meetings, inter-company investment, declaration of beneficial ownership and such other corporate actions.





Companies Restructuring

Global changes in recent times caused by proliferation of information, new technologies and challenging competitive global markets in a borderless economy have created a need for business enterprises, to revisit their corporate and ownership structures, business partnerships, funding strategies and capital sourcing.

This has in the process led to demanding initiatives and preferences for privatization, corporate re-organization and local and cross-border joint ventures through equity participation, venture capital, franchising, technical collaboration and business integration.

Transactions enhancing growth, competitiveness and profitability. Increasingly, these transactions take place across borders. It is critical to understand the true value of a target company, structure the deal from both a general business and a tax vantage points, and execute it according to the laws of the land—no matter where you may be. Business and financial solutions of consistently high quality are thus sought by enterprises in need of innovative, customized and regulatory compliant strategies. Corporate Finance services cater to these needs and include the following:

Transactions support services include:

- Mergers and acquisition advisory
 - o Due diligence
 - o Corporate restructuring
 - o IPOs o Fairness opinions

Strategies finance services include:

- Valuation advisory
 - o Business modeling and feasibility studies
 - o Financial Planning
 - o Strategic Performance Management
 - o Performance Improvement Studies

Business Advising Services

- Identifying business opportunities
 - o Market Research
 - o Feasibility Studies
 - o Arrangement of loans and finances

Information Security Services

We offer highly personalized information security consultancy services tailored to meet organization's need. By keeping overheads to a minimum we provide high quality, cost efficient consulting and security solutions to the corporate marketplace.

We offer Services like:

- Information System Security Audits
- Security Assessment Services
- System Hardening Services
- Policy Generation Services
- Secure Architecture Designing Services
- Preliminary Network Vulnerability Assessment Services
- Penetration Testing Services

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0334-4007652 | 0333-4503737
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faisalfpa@gmail.com
tax.synopsis@gmail.com



Office 612, 6th Floor, Eden Heights,
Jail Road, Lahore



My Law Associates